

GOVIND CHAUHAN

House no-701, sector-15, Faridabad

Contact: +91 9968639143; **Email:** arch.govind692@gmail.com,

<Date>

<Name>

<Designation>

<Company Name>

<Address>

<City, State>

<Surname>

I am submitting herewith my resume for your perusal consideration for the post of <position vacant> in your organization.

A systematic, organized, hardworking and dedicated team player with an analytical bent of mind with good academic credentials. I have experience of 17 years across AutoCAD, Architecture Drawing, Project Execution, Design Engineering, Technical Support, Liaison & Coordination and Team Member. Currently I am spearheading as an Architecture Draughtsman - Planning (Architecture) with **Nirman Architect Faridabad**

A hard working & talented individual, seeking a challenging job that would synergize my skills and knowledge with the objectives of the organization. A responsible, reliable and committed worker, give my best both as a part of a team and working independently.

Dedicated and focused individual, determined to add value to the organization I work for, through my exceptional knowledge and learning ability. Possess well developed communication skills with reputation of unwavering accuracy, credibility and integrity.

The above credentials along with my enclosed resume make me ideally suitable for a position in your organization. I would appreciate an opportunity for a personal interview.

Thanking you.

Yours Sincerely

Govind Chauhan

GOVIND Chauhan

House no-701, sector-15, Faridabad

DESIGN ENGINEER - CIVIL

Offering 17 Years of experience in making significant contribution to raise overall productivity

SUMMARY OF SKILLS

- Competent professional **with experience across AutoCAD, Architecture Drawing, Project Execution, Design Engineering, Technical Support, Liaison & Coordination and Team Member.** Currently spearheading as a **Architecture Draughtsman - Planning (Architecture) with ANA Design Studio Private Limited, New Delhi**
- Well versed in **applying creativity and innovative ideas in the areas of design engineering & development.** Proficient in swiftly ramping up projects with competent cross-functional skills and ensuring on time deliverables within pre-set parameters.
- Skilled in **designing, checking and drafting work flow with expertise in setting up coordination with various engineering discipline.**
- **Multitasking credentials with excellent planning, execution, monitoring and resource-balancing skills,** as well as the ability to handle multiple tasks in high-pressure environments and under tight deadlines.

Core Competencies

All architecture interior drawing layout plan, section, elevations hvsc, fire fighting electrical coordinate, drawing Coordinates, interior wall elevations& section as/ final material schedule

PROFESSIONAL EXPERIENCE

NIRMAN ARCHITECT

April-2020-Since

Architecture Draughtsman - Planning (Architecture)

- Strategically developing plan for eliminating redundant obsolete processes involved in designing and working towards value-addition.
- Responsible for the preparation all working drawing Amolik Height sector-88.
- Responsible for the preparation all working drawing Arttech project sector-84 Faridabad
- Responsible for the preparation all working drawing Amolik Group affordable housing project sector-85 Faridabad.
- Responsible for the preparation all working drawing Emerald Group housing project sector-88 Faridabad
- Responsible for the preparation all working drawing Amolik sankalp project sector-85 Faridabad
- Responsible for the preparation all working drawing Amolik residancy project sector-86 Faridabad

2020**Architecture Draughtsman - Planning (Architecture)**

- Strategically developing plan for eliminating redundant obsolete processes involved in designing and working towards value-addition.
- Responsible for the preparation all working drawing Amolik Residency-86.
- Responsible for the preparation all working drawing Amolik Head Office
- Responsible for the preparation all working drawing house no-551,17 Faridabad
- Responsible for the preparation all working drawing Amolik residency deen dayal jan awas yojna affordable 86 fbd.
- Responsible for the preparation all working drawing house no-38-b sector -2 Faridabad.
- Responsible for the preparation all working drawing house no-660-17, Faridabad.
- Responsible for the preparation all working drawing house no-567-17, Faridabad.
- Responsible for the preparation all working drawing Sarvodaya Pharmacy Faridabad

Technopak advisors pvt.ltd**March-2015-april-2018****Architecture Draughtsman - Planning (Architecture)**

- Strategically developing plan for eliminating redundant obsolete processes involved in designing and working towards value-addition.
- Responsible for the preparation of Jabalpur Park (Jabalpur Garment Park)
- Responsible for the preparation all working drawing Gimatex Industries pvt.ltd.(Hinganghat M.S.)
- Cash& Carry Projects

Innovative Spaces, Faridabad**Sept 2014-march-2015****Architecture Draughtsman - Planning (Architecture)**

- Strategically developing plan for eliminating redundant obsolete processes involved in designing and working towards value-addition.
- Responsible for the preparation of Modern School Faridabad, Residential & Commercial Sites at (Faridabad), Tagore School (Faridabad), Alpha Engg. Ind. Area, Deep Medical Centre Faridabad (Interior Work of Residential & Commercial Site, Faridabad)
- Deftly gearing the activities for managing overall operations for the improvement in the design based on market trends and requirements.
- Ensuring all drawings produced are correct in standard, right reference and in compliance with the client's standards and engineering practices.
- Responsible for timely completion of all project specifications, design, drawings & requisitions for areas of responsibility assigned and participate in design review.
- Collaborating with the senior management to maintain a continuous stream of information regarding the project status and progress.
- Performing analysis, root cause analysis, design guidelines, best practices, past program lessons learned and competitive design benchmarking information.

**ANA DESIGN STUDIO PRIVATE LIMITED, NEW DELHI
2014**

Sept 2012- Sept

Architecture Draughtsman - Planning (Architecture)

Reliance [IT SEZ] Gurgaon Haryana.

- : Ranbaxy Dewas.
- : National Distribution Warehouse RAI
- : Cash& Carry Projects_– Guntur, Asansol, Jaipur & Surat
- : Carrefour- Meerut – Indore – Bharatpur
- : Nldhera – Himachal – Fortune Hotel & Kargil University.

ARCH CONSULTANCY, FARIDABAD

Aug 2006 – Sept 2012

Architecture Draughtsman - Planning (Architecture)

EDUCATIONAL CREDENTIALS

Diploma in Interior Design, 2006

I.N.I.F.D, Faridabad (HR)

XII, 2004

Anupum Senior Secondary School, Hodal, Haryana

I.T.I. Diploma (Civil), 2003

Rewari

X, 2001

Haryana Board, Tagore Senior Secondary, H.B.S.E

Technical Skills

Sketch up, AutoCAD 2004, 2006, 2007, MS-DOS, MS Office, MS Windows and Internet Application

Extra-Curricular Accolades

- Organized various cultural event at school and college level
- AutoCAD 2000 from Malik Cad Center Faridabad – 2006

References: Available on Request